



FULLY ONLINE



Advanced Certificate in Management

Duration: 2 years | 11 modules | 120 credits | SAQA ID: 74379 | NQF Level 6

APPLY NOW



Ranked **3rd** best Private
Higher Education Institute
in South Africa by the
**World Scholarship
Forum**



About the programme

The Advanced Certificate in Management is designed for mid-level professionals and managers who wish to enhance their management knowledge and preparedness for advanced roles. The programme offers a well-balanced mix of theory and practical application, enabling students to broaden their business perspective, understand industry dynamics, and navigate global forces shaping modern organisations. Through reflective learning and skill-building, participants gain confidence in their leadership approach and managerial style.

START YOUR JOURNEY TODAY!

Structure and Enrolment

- **Duration:** 2 years
(modules: 8 weeks each, 7 weeks study + 1 week break)
- **Format:** Fully online (*E-Learning*)
- **Effort:** 12–15 hours per week
- **Admission Requirements:**
An NQF Level 5 qualification
(Higher Certificate)

Application Requirements

- Completed application form
- Certified copy of ID/passport
- Certified copy of highest qualification(s)
- SAQA and USAF verification
for foreign qualifications
- If applying for Credit Accumulation and
Transfer (CAT): certified academic transcripts
and study guide at same NQF level
- If applying for Recognition of Prior Learning
(RPL): testimonials or reference letters,
portfolio of evidence, curriculum vitae,
portfolio of research (if applicable)



Who is this Programme For?

This programme is ideal for:

- Mid-level professionals and managers seeking to broaden their management capabilities.
- Those preparing for elevated roles and responsibilities within their organisations.

What will you study?

Modules

Action Research
(12 credits)

**Economic Fundamentals and
Business Environment**
(12 credits)

Managing Yourself
(12 credits)

Leadership
(12 credits)

**Strategic and Operational
Management**
(12 credits)

Project Management
(12 credits)

Monitoring and Evaluation
(12 credits)

Financial Management
(12 credits)

Business Proposal
(12 credits)

**Human Resource Management
and Development**
(12 credits)

**Strategic Marketing and
Customer Relations**
(12 credits)

Total: 120 credits



Delivery and Learning Experience

The programme is delivered fully online and designed for flexibility and depth. Students engage through:

- Structured Online Modules – Each module includes 7 weeks of guided study followed by a 1-week break.
- Rich Digital Resources – Professionally developed materials such as readings, multimedia content, and formative assessments.
- Practical Assignments – Applied tasks that allow learners to integrate theory into their work environments.
- Self-Directed Study – A fully asynchronous model that enables learners to study at their own pace.
- Ongoing Support and Feedback – Students receive constructive feedback and facilitator guidance via online channels.

This approach ensures that working professionals receive a learning experience that is both robust and adaptable to their schedules.

Graduate Opportunities

Graduates of this programme will be able to:

- Implement fundamental management principles in real-world scenarios and make evidence-informed decisions.
- Apply project management skills effectively, lead teams, and craft business proposals.
- Use technology to communicate professional ideas clearly and manage information effectively.
- Understand business environments from financial, strategic, marketing, and human resource perspectives.
- Enhance their personal and leadership styles, preparing them for broader managerial roles.

This qualification builds a stepping stone for career progression into strategic and leadership positions across sectors.





About FPD

The Foundation for Professional Development (FPD), established in 1997, is one of South Africa's leading private higher education institutions. Recognised as the 3rd best private higher education institute in South Africa by the World Scholarship Forum, FPD has built a reputation for developing professionals who make meaningful contributions to business and society.

Advance your management career with the Advanced Certificate in Management. Apply now and step into roles of greater influence and impact.

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Contact us

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